

## Active Outdoor Spaces Grant Application

This grant is funded by Hamilton County and administered by the Health Department's Health & Social Services Division, with up to \$47,000 available to elementary, middle, and high schools across the district for creative proposals to create or enhance outdoor areas. All interested schools are encouraged to apply. Projects that include academic instruction, community partnerships, inclusivity, and physical and mental health benefits are highly encouraged. **The application period is from January 12 to April 30, 2026. If submitting your packet via email, please send it as a PDF. Grant recipients will be notified in June 2026, allowing time to plan and install new outdoor spaces by May 30, 2027.**

### **Eligibility:**

- Open to all Hamilton County Schools (HCS) K-12 public schools.
- Projects must create or enhance outdoor areas that promote physical activity, hands-on learning, and student health and engagement.
- Funds may not be used to enhance competitive sports facilities such as sports fields, courts, tracks, bleachers, etc., or buy freestanding equipment such as sports gear, weights, and other non-stationary items requiring storage.

### **Application Requirements:**

1. **Project Proposal:** Detailed project description, including objectives, outcomes, alignment with grant goals, and sustainability plan.
2. **HCS Notice of Interest (NOI) Form**
  - All interested schools must submit a Notice of Interest (NOI) on the [Grants Page in Employee Hub](#) before applying for the AOS Grant. Please visit the [Grant Applications SharePoint](#) to learn more about the grant application process or email [grants@hcde.org](mailto:grants@hcde.org) with any questions.
3. **Budget Plan:** Comprehensive budget detailing grant fund use, including estimates and quotes.
4. **Additional Required Supporting Documents:**
  - Campus map showing the location for proposed active spaces.
  - Letter of support from an administrator/principal.

**Submit Completed Application To:**

[TaylorT@Hamiltontn.gov](mailto:TaylorT@Hamiltontn.gov)



## Notice of Interest

Request for External Funding >\$2,500  
and all Central Office

The purpose of this form is to notify the Grants Department that you are interested in applying for a grant so that proper support may be provided to you. It is not an authorization to submit, nor is it a commitment to apply.

**Instructions:** Complete this form **as soon as possible** prior to the grant deadline. If the grant obligates the Board of Education in some manner (such as matching funds), the Board must approve the application, and advance notice of at least six weeks prior to the grant deadline is required.

**\* \* \* THIS FORM IS NOT AN APPLICATION FOR FUNDING \* \* \***

<b>Grant Information</b>	
<b>Funding Agency :</b>	
<b>Grant Title:</b>	
<b>Due Date:</b>	
<b>Request Amount:</b>	
<b>Brief Project Description:</b>	
<b>Which Opportunity 2030 Commitment aligns with this project? Check all that apply.</b>	
<input type="checkbox"/> Every Student Learns <input type="checkbox"/> Every Student Belongs <input type="checkbox"/> Every School Equipped <input type="checkbox"/> Every Employee Valued <input type="checkbox"/> Every Community Served	
<b>Does the project involve any of the following? Check all that apply.</b>	
<input type="checkbox"/> Matching Funds <input type="checkbox"/> Collaborative Partners <input type="checkbox"/> Curriculum Development <input type="checkbox"/> Capital Projects	<input type="checkbox"/> Professional Development <input type="checkbox"/> New Staff Positions/New Hires <input type="checkbox"/> Technology/Software Purchases
<b>Requestor Information</b>	
<b>Grant Writer/Project Leader:</b>	
<b>Principal/Supervisor:</b>	
<b>School(s)/Department:</b>	

**Grant Writer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Principal/Supervisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

A Grants Representative will contact you regarding next steps within two business days.

***Internal Use Only***

<b>Tracking #</b>	
<b>Notes</b>	

***Disclaimer:***

***This rubric is provided solely as a reference to guide you in the development of your proposal. It is designed to help you understand the criteria and expectations, with a maximum achievable score of 20 points. Please note that this rubric is not intended to be filled out or submitted.***

**Selection Criteria:**

Criteria	Description	Score (0-5)
Alignment with Goals	How well does the proposal align with the goals of promoting physical activity, hands-on learning, and student health/engagement?	
Innovation	How innovative is the proposal in incorporating academic instruction, community partnerships, physical and mental health benefits, and inclusivity?	
Feasibility & Long-term Sustainability	How feasible is the project proposal? Does it demonstrate potential for long-term sustainability?	
Detailed & Realistic Budget Plan	How detailed and realistic is the budget plan? Does it clearly outline the use of funds and demonstrate an efficient allocation of resources?	

**Scoring Guide:**

- **0 points:** No evidence of meeting the criteria
- **1 point:** Poor alignment with criteria
- **2 points:** Fair alignment with criteria
- **3 points:** Good alignment with criteria
- **4 points:** Very good alignment with criteria
- **5 points:** Excellent alignment with criteria

**Grant Application Information:**

***For more information or questions, please contact Taylor Teasley  
at [TaylorT@Hamiltontn.gov](mailto:TaylorT@Hamiltontn.gov) or (423)209-8366.***

<b>Project Name:</b>	
<b>School Name:</b>	
<b>School Address:</b>	
<b>Grades Served:</b>	
<b>Total Student Population:</b>	
<b>Project Lead Name &amp; Title:</b>	
<b>Project Lead Contact Information:</b>	
<b>Alternate Contact Person Name &amp; Title:</b>	
<b>Alternate Contact Person Contact Information:</b>	
<b>Amount of Funding Requested:</b>	

**Project Proposal:**

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<p><b>Project Description:</b> Please describe your project in detail. If collaborating with community partners, specify their involvement.</p>	
<p><b>Project Goals and Objectives:</b> Briefly describe the project's goals and objectives, including how it will promote physical activity, hands-on learning, and student engagement. Additionally, describe the methods that will be used to evaluate and sustain the project to measure its success.</p>	
<p><b>Statement of Need:</b> Please describe the need this project addresses and the intended impact it will have on your school and community.</p>	

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**Budget Plan:**

Equipment:	Cost	Quantity	Total
Other Expenses (e.g., edging, cement, mulch, ramps, etc.):	Cost	Quantity	Total
Installation & Labor:			Total
Total Cost of Project (not to exceed \$47,000):			

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